

**Governors Village Property Owners Association**  
ARCHITECTURAL APPLICATION FOR ALTERATIONS AND ADDITIONS  
CATEGORY 2 OR 3

Category 1 items do not require Architectural Review Board (ARB) Approval – See ARB Guidelines

Property Owner's Name \_\_\_\_\_ Date \_\_\_\_\_ Telephone Number \_\_\_\_\_  
Property Address \_\_\_\_\_ Lot Number \_\_\_\_\_ GV Neighborhood \_\_\_\_\_

**HOMEOWNER – REQUEST FOR APPROVAL** (Please provide a brief description of the nature of the request including applicable information required for approval consideration.)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Estimated Start Date \_\_\_\_\_ Days to Complete \_\_\_\_\_

Attach drawings and photographs showing all improvements including relationships to existing structures, landscaping and lot lines including: A. Plat Plan "Top Down Map" B. Elevations "side view(s)".

I agree to follow the above changes as stated and to comply with all applicable building codes, permits, or other requirements deemed necessary by county, state or applicable authority. I have read a copy of the "Governors Village Architectural Guidelines".

Owner(s) Signature \_\_\_\_\_ Date \_\_\_\_\_

**ARCHITECTURAL REVIEW BOARD – RESPONSE**

Approved       Approved w/restrictions       Approved w/suggestions       Disapproved

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Architectural Review Board Signature \_\_\_\_\_ Date \_\_\_\_\_

This approval is based on the lands, surveys, and specifications as submitted. The ARB did not verify or question the sufficiency or accuracy of the documents submitted to it.

- (1). There is no fee for this application other than for new homes.
- (2). Homeowners are advised not to start or contract for exterior alterations without ARB approval. There is a fine of \$75.00 for commencing exterior alterations without ARB approval. In addition, the ARB can require removal of unapproved alterations and the Board of Directors, after a due process hearing, can assess fines of up to \$100.00 per day for unapproved alterations.
- (3). Should your request be denied or a fine assessed, you may appeal the decision in person at a Governors Village Board of Directors meeting. Please contact FirstService Residential regarding meeting schedules.

Please fax, email or mail this form and attachments to the address shown below. Please visit [www.governorsvillage.org](http://www.governorsvillage.org) for more information.

**RETURN TO:**

FirstService Residential, Attn: ARC Team  
5970 Fairview Drive, Suite 710, Charlotte, NC 28210  
Submit via email: [arc.carolinas@fsresidential.com](mailto:arc.carolinas@fsresidential.com)  
855.5.4MYHOA